

## **The Required Documents for Attending the Shareholders Meeting**

Each shareholder or proxy shall present the following documents or evidence to be eligible to attend the Meeting

### **1. In the case where the shareholder is a natural person:**

1.1 Attendance by himself/herself: A valid official ID card issued by a governmental authority wherein a photograph is shown, e.g. ID card, driver's license, or passport. In the case where there has been a change of name and last name, the evidence showing such change must be presented.

1.2 Attendance by proxy:

- (A) A completed one of Proxy Form signed by the grantor and the proxy, with Baht 20 duty stamp affixed;
- (B) A copy of the grantor's ID card as described in 1.1, certified by the grantor; and
- (C) An original of proxy's ID card as described in 1.1

### **2. In the case where the shareholder is a juristic person:**

2.1 Attendance by an authorized representative of the shareholder:

- (A) An original of such authorized representative's ID card as described in 1.1; and
- (B) A copy of the Company Affidavit or Certificate of Incorporation of the shareholder issued by the governmental authority not more than 6 months prior to the date of the Meeting, showing the name of such authorized representative who is an authorized person to act on the shareholder's behalf. Such copy of the Company Affidavit or Certificate of Incorporation must be certified by such authorized representative and with the Company Seal (if any) affixed.

2.2 Attendance by proxy:

- (A) A completed one of Proxy Form signed by the grantor and the proxy, with Baht 20 duty stamp and the Company Seal (if any) affixed;
- (B) A copy of the Company Affidavit or Certificate of Incorporation of the shareholder issued by the governmental authority not more than 6 months prior to the date of the Meeting, showing that the name of the authorized representative who signs in the Proxy Form as the grantor is an authorized person to act on the shareholder's behalf. Such copy of the Company Affidavit or Certificate of Incorporation must be certified by such authorized representative with the Company Seal (if any) affixed;

- (C) A copy of the grantor's official document (s) issued by the governmental authority as described in 1.1, certified by the grantor; and
- (D) An original of proxy's official document (s) issued by the governmental authority as described in 1.1

**3. In the case where the shareholder is non-Thai shareholder or is a juristic person incorporated under a foreign law:**

Items No. 1 and 2 above shall be applied to a non-Thai shareholder or a shareholder which is a juristic person incorporated under a foreign law as the case may be under the following conditions:

- (A) The Company Affidavit or Certificate of Incorporation of such juristic person, issued by the governmental authority of the country where such juristic person is located and certified by the notary public or the governmental authority issued no more than 1 year prior to the date of this Meeting. Such Company Affidavit or Certificate of Incorporation must contain the name of the juristic person, the address of the head office, and the name(s) of the authorized person(s) to sign on behalf of the juristic person, any restrictions or conditions of the authorized person(s); and
- (B) An English translation is required for any original document which is not made in English. Such translation must be certified by the shareholder or authorized representative of such juristic person with the Company Seal (if any) affixed.

**4. In the case where the shareholder is foreign shareholders appointing a custodian in Thailand:**

- (A) All documents similar to those specified in item 3;
- (B) Power of Attorney granted by the shareholder authorizing the custodian to sign the Proxy Form on his/her behalf; and
- (C) Letter certifying that the custodian, who signs the Proxy Form, is permitted to engage in the custodian business.

Shareholder Registration and Document Verification will begin at 8.00 a.m. at Meeting place.

The attached Proxy Form is the Proxy Form B (the specific detailed proxy form).

For the Proxy Form A (general and simple form) and the Proxy Form C (for foreign shareholders who appointed a custodian in Thailand to keep his/her shares in custody), these forms can be downloaded from the Company's website, [www.sritranguroup.com](http://www.sritranguroup.com) under "Investor Relations" and "Shareholder Information".